SHAP PARISH COUNCIL MEETING

An ordinary meeting will be held in The Market Cross, Shap; on TUESDAY 2nd June 7.30p.m.

Public participation: at the Chairman's discretion and at a convenient time, members of the public may be invited to contribute to the meeting in relation to the business to be transacted.

1 To receive apologies for absence.

2 To receive the minutes of the ordinary meeting held 5th May 2026.

3 Declarations of interest and dispensations

3.1 To receive declarations of interest from councillors on items on the agenda.
3.2 To receive written requests for dispensations for disclosable pecuniary interests.
3.3 To grant any requests for dispensation as appropriate.

4 Finance

4.1 Approval of the statement of accounts for May 2026.

4.2 Payments received Account 170

W&F Precept		£32,910.00
W&F toilet refurbishment grant		£6,000.00
MuGA Hire		£120.00
March Market		£70.00
April Market		£140.00
Toilet donations April/May		£102.52
	Total	**£39,342.52**

4.3 Payments received Account 281

	Total	**£00.00**

4.4 To authorise payment of accounts as follows:

Payments between meetings:

Amazon - ink cartridge		£17.00
R. Kelly – internal audti		£75.00
Chairmans allowance		£900.00
JT Atkinson – brush		£16.92
Lakes and dales – stamps		£18.41
SLCC CiLCA		£25.00
Amazon – flag		£22.99
CALC – subs		£353.94
Amazon – unisex signs		£6.98
Amazon – toilet closed sign		£2.38
	Total	**£1,438.62**

4.5 Payments for approval this meeting:

Wages 1 estimate	£590.01
Wages 2 estimate	£279.62
Wages 3 estimate	£152.52
Wages 4 estimate	£228.78
Vodafone broadband	£24.41
Natwest Service Charge	£7.50
BG Public toilets electricity	£35.58
BG MuGA electricity	£24.28
Waterplus water bill	£78.72
Arco	£124.00
Ast signs	£248.18
Chairman expenses	£67.99

Signature: G.Grace (Clerk) *Press and public welcome*

Date: 27th May 2026

Total **£1,861.59**

5 Annual Governance and Accountability Return

5.1 The return was submitted in May. Clerk dealing with outstanding issues.

6 Planning

6.1 App. 7/2026/3046. Location: Coast to Coast Field Barn, Rosgill, Penrith, CA10 2QX. Proposal: Change of use of barn to a local occupancy dwelling including associated operations. Applicant|: Lonsdale Settled Estates

7 Highways

7.1 New reports and progress reports.

8 Memorial park

8.1 Play area monitoring.

9 Flood report stakeholder meeting

9.1 Short report to summarise outcomes.

10 Public toilets

10.1 Opening day June12th at 11am.

11 Policy's for adoption

11.1 Data Protection Policy
11.2 GDPR Privacy Notice
11.3 Subject Access Request Policy
11.4 Subject Access Request Form for publication

12 Policy's for Review

12.1 Annual policy review undertaken by the Clerk. A full list of policies are available on the website - https://shapcumbria.wordpress.com/parish-council/standing-orders/
12.2 Councillors to review existing policies and procedures.

Close of Meeting

Matters to report

Date scheduled for next meeting: 07/07/26. Venue: The Market Cross at 7.30pm

Signature: G.Grace (Clerk) *Press and public welcome*

Date: 27th May 2026